MPPL-6 - MOC 55268 - MICROSOFT POWER AUTOMATE

Categoria: **Power Platform**

INFORMAZIONI SUL CORSO

Durata:	Categoria:	Qualifica Istruttore:	Dedicato a:	Produttore:
1 Giorni	Power Platform	Microsoft Certified Trainer	Professionista IT	Microsoft

OBIETTIVI

At Course Completion

- -Understand when to use Power Automate
- -Describe the components of Power Automate and their correct use
- -How to create and edit Power Automates
- -Benefits of Power Automate
- -Intergration with Power Automate

PREREQUISITI

No previous experience of Power Automate is required

CONTENUTI

Module 1: An Introduction to Power Automate

- -What is Microsoft Power Automate?
- -The benefits of automation
- -How to get to Power Automate

Lab: Setup your tenant

- -Setup Office 365
- -Download Course Files
- -Customise your App Launcher
- -Create accounts for colleagues

Module 2: Getting Started with Power Automate

- -Using Power Automate templates
- -Navigating in Power Automate
- -Editing a Power Automate
- -Publish and trigger a Power Automate
- -Turn off or delete a Power Automate

Lab: Building processes in Office 365

- -Create a Team with a channel
- -Build an absence business process
- -Testing the absence process
- -Optional: Create Feedback Form
- -Optional: Power Automate to Notify of Bad Ratings
- -Optional: Test your Form and Power Automate

Module 3: Power Automate logic

- -Adding conditions
- -Designing switches
- -Using apply to each
- -Configuring do until logic
- -Adding a scope

Lab: Scheduling documentation reviews

- -Setup a policy library in SharePoint
- -Design a policy review schedule
- -Testing the policy review process
- -Optional: Notify if a file nears review

Module 4: Integration

- -Standard and premium connectors
- -Connecting to web services
- -Using Power Automate with on-premises data

Lab: Using Power Automate and SQL to Review Sales

- -Create a new orders list
- -Designing the price check process
- -Testing the price check process
- -Optional: Update with managers

Module 5: The mobile app

- -Downloading the mobile app
- -Signing in and account management
- -Building and managing Power Automates
- -Creating buttons
- -Feeds and approvals

Lab: Optional: Using the Power Automate mobile app

- -Setting up the Power Automate mobile app
- -Create a new Power Automate in the mobile app
- -Using Power Automate buttons in the app
- -Uninstall the Power Automate mobile app

Module 6: Administration and maintenance

- -Maintaining a Power Automate
- -View history and analytics
- -Sharing a Power Automate

- -Export and import Power Automates
- -Office 365 administration for Power Automate
- -Environments
- -Data policies
- -Data integration

Lab: Maintaining your Power Automates

- -Share a Power Automate with a colleague
- -Disabling an active Power Automate
- -Deleting a Power Automate

INFO

Materiale didattico: Materiale didattico ufficiale Microsoft in formato digitale
Costo materiale didattico: 110 € incluso nel prezzo del corso a Calendario
Natura del corso: Operativo (previsti lab su PC)